



URGENT - Reminder to please complete and return this information by return to Mrs Holder, Head's PA (or students can bring in the completed form to Student Reception)

CONSENT FORM - PUPIL PERSONAL DATA

During your child's time with us we will gather information about them which we will use for various purposes. A Privacy Notice will be provided to you in relation to the use of this information, which is also available on the school website.

There are some things that we cannot do unless you tell us that we can. We have set these out in the tables attached. Please could you read this form very carefully and tick the appropriate options. This will let us know which of these things you are happy for us to do, and which you are not.

If you are not happy for us to do any of the things in the tables attached then this will not affect your child's place at The Coleshill School. You are completely free to refuse to provide your consent to any of these things. You do not have to provide reasons for refusing your consent, but we are happy for you to give us additional information if you choose to so that we understand any concerns that you have and can take appropriate steps where necessary.

Photographs and Videos

Some of the information in the attached tables includes photographs and videos of your child. We assure you that we take very seriously the issue of potential misuse of photographs and videos of our pupils, and have the following measures in place:

- Ensuring pupils are dressed appropriately when photographed
- Ensuring images and videos are stored securely by The Coleshill School

The Coleshill School, Arthur Terry Learning Partnership (ATLP) may provide photographs and videos to the media, or The Coleshill School may be visited by the media who will take videos and photographs. When these have been submitted to or taken by the media The Coleshill School has no control over these.

Please complete:-

Student Name:.....

Date of Birth:.....





Celebrating Your Child’s Achievements and Reporting on Events

As The Coleshill School, we are very proud of the achievements of all of our pupils, and we want to be able to celebrate these achievements both within The Coleshill School, the Arthur Terry Learning Partnership and with others. We may also want to report on significant events which involve our pupils, such as visits from dignitaries. This will involve providing information about involvement in certain activities such as sports.

PLEASE TICK EITHER YES OR NO FOR EACH CATEGORY	Yes	No
<p>In order to celebrate my child’s achievements I am happy for the The Coleshill School to use:</p> <ul style="list-style-type: none"> • Photographs of my child • Videos of my child 		
<p>The following information may be used with the above:</p> <ul style="list-style-type: none"> • Child’s First Name • Class • Year Group 		
<p>I am happy for the following information to be used <u>but only without</u> photographs or videos of my child:</p> <ul style="list-style-type: none"> • Name • Class • Year Group 		
<p>I am happy for the information selected above to be used:</p> <ul style="list-style-type: none"> • On internal screens which may also be viewed by visitors to the school site and/or on internal notice boards • On The Coleshill School / ATLP website • On The Coleshill School / ATLP social media sites • In local news media - newspapers, websites and television • In national news media - newspapers, websites and television 		





Promoting The Coleshill School / ATLP

We want to be able to promote The Coleshill School to attract new pupils, and to show the quality of The Coleshill School. As part of this we want to be able to use photographs and videos of our pupils in promotional material. This will include our prospectus, adverts, leaflets, press releases.

	Yes	No
<p>I am happy for the information selected below to be used for the purpose of promoting The Coleshill School / ATLP:</p> <ul style="list-style-type: none"> • Photographs of my child • Videos of my child 		
<p>The following information may be used with the above:</p> <ul style="list-style-type: none"> • First Name • Class • Year Group 		
<p>I am happy for the following information to be used <u>but only without</u> photographs or videos of my child:</p> <ul style="list-style-type: none"> • First Name • Class • Year Group 		
<p>I am happy for the information selected above to be used:</p> <ul style="list-style-type: none"> • On The Coleshill School website • In The Coleshill School prospectus 		





Paying for Meals

The Coleshill School has a system for paying for meals which uses fingerprint recognition. The system works by using the pupil’s fingerprint to allow payment. The fingerprint of the pupil is stored by Cunninghams till system on behalf of Chartwells Catering Company until the pupil leaves The Coleshill School.

	Yes	No
I am happy for my child’s fingerprint to be held by The Coleshill School for the purpose of paying for meals		

You may change your mind in relation to any of the consents that you have provided at any time. This includes withdrawing your consent to anything that you have agreed to here.

To withdraw your consent to any of the above, or otherwise amend your position, please write to us at:

enquiries@thecoleshillschool.org.uk

This consent will otherwise continue until your child leaves The Coleshill School or your child reaches the age of 12 years old at which point The Coleshill School will seek consent directly from your child in relation to the above matters.

The Coleshill School is required to reaffirm consent at appropriate points, including when a child reaches a point at which they are considered to be able to consent on their own behalf.]

Signed:.....

Name:.....

Date:.....

